

# Farmingdale Union Free School District

50 Van Cott Avenue  
Farmingdale NY, 11735

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*THE GOAL OF THE FARMINGDALE PUBLIC SCHOOLS IS TO ESTABLISH OURSELVES AS A HIGH ACHIEVING SCHOOL DISTRICT AS EVIDENCED BY HIGH LEVELS OF STUDENT PERFORMANCE IN ALL AREAS.*

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Board of Education Regular Meeting  
February 7, 2018

EXECUTIVE SESSION, 6:00 P.M. – A. TERRY WEATHERS BOARD ROOM

*It is anticipated that upon a majority vote of the total membership of the Board, a motion to meet in Executive Session to discuss specific litigation, collective bargaining, and personnel issues in accordance with Open Meetings Law will be considered. Following the Executive Session the Board will reconvene in the Howitt East Cafeteria at approximately 8 p.m.*

## **PUBLIC MEETING, 8:00 P.M.**

Howitt East Cafeteria

The Board of Education is interested in encouraging all members of the public to share their ideas, comments and questions. Public participation opportunities will be available at the beginning and end of this meeting and, as stated in board policy, no person shall speak for more than three minutes and each period of public participation shall be limited to 30 minutes. If you have any questions or concerns regarding matters on the Agenda, it may be important for you to utilize the first public participation opportunity as the Board will act on those items immediately. Charges, complaints or challenges should follow procedures listed under Policies 1400, 1410 and/or 1440, which are included on the materials table. Thank you for your anticipated courtesy and cooperation. The agenda follows:

IN THE EVENT OF FIRE AND/OR IF YOU HEAR THE FIRE BELL, YOU MUST LEAVE THE BUILDING. PLEASE USE THE NEAREST EXIT, WHICH IS TO YOUR RIGHT IN THE BACK OF THIS ROOM.

### **Call to Order**

### **Pledge of Allegiance**

### **Superintendent's Update**

- Inclement Weather Make-Up Days
- 2018-19 Proposed Budget
- March Board Meeting- Elementary Data Review - Reading, Math

### **Old Business**

### **Public Participation**

### **Board of Education Minutes**

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_ to approve the minutes of

1. Minutes of Jan 10, 2018 Regular Meeting

### **Board Correspondence**

### **Board Committee Reports**

### **Consideration of Consent Agenda:**

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_ that the Consent Agenda consisting of Items I (a-g), II (a-d), and III (a-d) be approved as a whole with action recorded separately.

## **I. Business Report**

### **a. Approval of Award of Bid**

1. Approval of the Award of Bid to Laser Industries, Inc., for Athletic Field Reconstruction at Howitt Middle School

### **b. Acceptance for File of Financial Reports**

1. Acceptance of Claims Auditor Report - December 2017
2. Acceptance of Revenue and Expenditure Report - December 2017
3. Acceptance of Treasurer's Report - December 2017
4. Acceptance of Extra Curricular Report - December 2017

### **c. Approval of Contracts and Agreements**

1. Approval of Special Education Contracts
2. Approval of an Agreement with College Board Regarding AP Capstone Diploma Program (pending legal review)
3. Approval of an Agreement with Red Trunk Consulting Services
4. Approval of Health & Welfare Services Agreement for Resident Students Attending Non Public Schools Outside of the District for the 2017/18 School Year (West Islip)
5. Approval of an Agreement with Laser Industries, Inc. for Athletic Reconstruction at Howitt Middle School

### **d. Acceptance of Funds and Increase the 2017/18 Budget for Participation in PTA Arts-in-Education**

### **e. Approval of Variance to Policy 1500 to Waive Fee Schedule for the Farmingdale High School PTA Psychic Night on March 9, 2018**

### **f. Approval of Transfer of Funds**

### **g. Acceptance of Monetary Donation to the Andres F. Romay Memorial Scholarship Fund**

## **II. Items for Action**

### **a. Acceptance of the Recommendation of Honorees on the Farmingdale Wall of Fame for 2018**

### **b. Approval of Declaration of Obsolete Library Books**

### **c. Approval of the Revised Decision Making Plan**

### **d. Approval of a Memorandum of Agreement with the Farmingdale Association of Administrators and Supervisors**

### **III. Superintendent's Report**

- a. Personnel Items -- Instructional
- b. Personnel Items -- Non-Instructional
- c. Approval of the Committee on Special Education Placements Report and Acceptance for File of Said Report
- d. Approval of the Committee on Preschool Special Education Placements Report and Acceptance for File of Said Report

### **IV. Items for Discussion and Action**

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_ to accept and approve

1. Policy and Regulation No. 4526.1, Internet Safety

### **V. Items For Discussion**

1. Draft Policy No. 5251, Student Fund Raising Activities
2. Draft One-Page 2018-2019 Calendar

### **Public Participation**

### **Adjournment**

*Mary E. Rogers*

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Mary E. Rogers, District Clerk

**Board of Education**

50 Van Cott Ave  
Farmingdale, NY 11735

Meeting: 02/07/18 08:00 PM  
Department: Assistant Supt for Human Resources and Admin  
Category: Discussion and Action  
Prepared By: Marie Lovisa

Initiator: Glen A Zakian

Sponsors:

DOC ID: 4612

**SCHEDULED**

**DISCUSSION AND ACTION (ID # 4612)**

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## **Policy and Regulation No. 4526.1, Internet Safety**

RESOLVED, that the Farmingdale Union Free School District Board of Education adopt Policy No. 4526.1, Internet Safety and No. 4526.1-R, Internet Safety Regulation, in accordance with Board Policy 2410.

## INTERNET SAFETY

The Board of Education is committed to undertaking efforts that serve to make safe for children the use of district computers for access to the Internet and World Wide Web. To this end, although unable to guarantee that any selected filtering and blocking technology will work perfectly, the Board directs the Superintendent of Schools to procure and implement the use of technology protection measures that block or filter Internet access by:

- adults to visual depictions that are obscene or child pornography, and
- minors to visual depictions that are obscene, child pornography, or harmful to minors, as defined in the Children's Internet Protection Act.

Subject to staff supervision, however, any such measures may be disabled or relaxed for adults conducting bona fide research or other lawful purposes, in accordance with criteria established by the Superintendent or his or her designee.

The Superintendent or his or her designee also shall develop and implement procedures that provide for the safety and security of students using electronic mail, chat rooms, and other forms of direct electronic communications; monitoring the online activities of students using district computers; and restricting student access to materials that are harmful to minors.

In addition, the Board prohibits the unauthorized disclosure, use and dissemination of personal information regarding students; unauthorized online access by students, including hacking and other unlawful activities; and access by students to inappropriate matter on the Internet and World Wide Web. The Superintendent or his or her designee shall establish and implement procedures that enforce these restrictions.

The computer network coordinator designated under the district's policy on the acceptable use of district computers (policy 4526) shall monitor and examine all district computer network activities to ensure compliance with this policy and accompanying regulation. He or she also shall be responsible for ensuring that staff and students receive training on their requirements.

All users of the District's computer network should not expect, nor does the District guarantee privacy for any use of the District's computer network. The District reserves the right to access and view any material stored on District equipment or media (including, but not limited to District cell phones, pagers, cameras, or data storage devices) or any material used in conjunction with the District's computer network (including, but not limited to, any data transmitted to, from or via District equipment, cabling or wireless systems). The District may monitor all use of the District's computer network and the Internet accessed through the District's computers.

All users of the district's computer network, including access to the Internet and World Wide Web, must understand that use is a privilege, not a right, and that any such use entails responsibility. They must comply with the requirements of this policy and accompanying regulation, in addition to generally accepted rules of network etiquette, and the district's policy

on the acceptable use of computers and the internet (policy 4526). Failure to comply may result in disciplinary action including, but not limited to, the revocation of computer access privileges.

As part of this policy, and the district's policy on acceptable use of district computers (policy 4526), the district shall also provide age-appropriate instruction regarding appropriate online behavior, including:

1. interacting with other individuals on social networking sites and in chat rooms, and
2. cyberbullying awareness and response.

Instruction will be provided even if the district prohibits students from accessing social networking sites or chat rooms on district computers.

Cross-ref: 4526, Computer Use in Instruction

Ref: Children's Internet Protection Act, Public Law No. 106-554  
 Broadband Data Services Improvement Act/ Protecting Children in the 21<sup>st</sup> Century Act,  
 Public Law No. 110-385  
18 USC §2256  
 20 USC §7131  
 47 USC §254

Adoption date: *February 7, 2018*

## INTERNET SAFETY REGULATION

The following rules and regulations implement the Internet Safety Policy adopted by the Board of Education to make safe for children the use of district computers for access to the Internet and World Wide Web.

### I. Definitions

In accordance with the Children's Internet Protection Act,

- *Child pornography* refers to any visual depiction, including any photograph, film, video, picture or computer or computer-generated image or picture, whether made or produced by electronic, mechanical, or other means, of sexually explicit conduct, where (a) the production of such visual depiction involves the use of a minor engaging in sexually explicit conduct; (b) such visual depiction is a digital image, computer image, or computer-generated image that is, or is indistinguishable from that of a minor engaging in sexually explicit conduct; or (c) such visual depiction has been created, adapted or modified to appear that an identifiable minor is engaging in sexually explicit conduct.
- *Harmful to minors* means any picture, image, graphic image file, or other visual depiction that (a) taken as a whole and with respect to minors, appeals to a prurient interest in nudity, sex, or excretion; (b) depicts, describes or represents, in a patently offensive way with respect to what is suitable for minors, an actual or simulated sexual act or sexual contact, actual or simulated normal or perverted sexual acts, or a lewd exhibition of the genitals; and (c) taken as a whole, lacks serious literary, artistic, political, or scientific value as to minors.

### II. Blocking and Filtering Measures

- The Superintendent or his or her designee shall secure information about, and ensure the purchase or provision of, a technology protection measure that blocks access from all district computers to visual depictions on the Internet and World Wide Web that are obscene, child pornography or harmful to minors.
- The district's computer network coordinator shall be responsible for ensuring the installation and proper use of any Internet blocking and filtering technology protection measure obtained by the district.
- The computer network coordinator or his or her designee may disable or relax the district's Internet blocking and filtering technology measure only for adult staff members conducting research related to the discharge of their official responsibilities.
- The computer network coordinator shall monitor the online activities of adult staff members for whom the blocking and filtering technology measure has been disabled or relaxed to ensure there is not access to visual depictions that are obscene or child pornography.

### III. Monitoring of Online Activities

- The district's computer network coordinator shall be responsible for monitoring to ensure that the online activities of staff and students are consistent with the district's Internet Safety Policy and this regulation. He or she may inspect, copy, review, and store at any time, and without prior notice, any and all usage of the district's computer network for accessing the Internet and World Wide Web and direct electronic communications, as well as any and all information transmitted or received during such use. All users of the district's computer network shall have no expectation of privacy regarding any such materials.
- Except as otherwise authorized under the district's Computer Network or Acceptable Use Policy, students may use the district's computer network to access the Internet and World Wide Web only during supervised class time, study periods or at the school library, and exclusively for research related to their course work.
- Staff supervising students using district computers shall help to monitor student online activities to ensure students access the Internet and World Wide Web, and/or participate in authorized forms of direct electronic communications in accordance with the district's Internet Safety Policy and this regulation.
- The district's computer network coordinator shall monitor student online activities to ensure students are not engaging in hacking (gaining or attempting to gain unauthorized access to other computers or computer systems), and other unlawful activities.

### IV. Training

- The district's computer network coordinator shall provide training to staff and students on the requirements of the Internet Safety Policy and this regulation at the beginning of each school year.
- The training of staff and students shall highlight the various activities prohibited by the Internet Safety Policy, and the responsibility of staff to monitor student online activities to ensure compliance therewith.
- The district shall provide age-appropriate instruction to students regarding appropriate online behavior. Such instruction shall include, but not be limited to: positive interactions with others online, including on social networking sites and in chat rooms; proper online social etiquette; protection from online predators and personal safety; and how to recognize and respond to cyberbullying and other threats.
- Students shall be directed to consult with their classroom teacher if they are unsure whether their contemplated activities when accessing the Internet or Worldwide Web are directly related to their course work.
- Staff and students will be advised to not disclose, use and disseminate personal information about students when accessing the Internet or engaging in authorized forms of direct electronic communications.
- Staff and students will also be informed of the range of possible consequences attendant to a violation of the Internet Safety Policy and this regulation.



## V. Reporting of Violations

- Violations of the Internet Safety Policy and this regulation by students and staff shall be reported to the Building Principal.
- The Principal shall take appropriate corrective action in accordance with authorized disciplinary procedures.
- Penalties may include, but are not limited to, the revocation of computer access privileges, as well as school suspension in the case of students and disciplinary charges in the case of teachers.

Adoption date: *February 7, 2018*

**Board of Education**

50 Van Cott Ave  
Farmingdale, NY 11735

Meeting: 02/07/18 08:00 PM  
Department: Assistant Supt for Human Resources and Admin

Category: Discussion  
Prepared By: Marie Lovisa

Initiator: Glen A Zakian

Sponsors:

DOC ID: 4615

**SCHEDULED**

**DISCUSSION ITEM (ID # 4615)**

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## **Draft Policy No. 5251, Student Fund Raising Activities**

## **STUDENT FUND RAISING ACTIVITIES**

The Board of Education believes that fund drives and/or materials drives should be conducted only when there is some educational benefit for the student. The administration should approve and schedule these activities so as to eliminate the possibility of many drives being conducted simultaneously.

Only those organizations granted approval by the Board of Education shall have permission to solicit donations and contributions from students. All fund raising activities must be voluntary. No direct solicitation of students is permitted on school premises during school hours. However, the Board will allow the following forms of indirect solicitations:

1. The sale of goods, services, or tickets to an event (social, musical, athletic, etc.) where a portion of funds goes to a charitable purpose;
2. The recruitment of students during school hours to participate in fund raising activities to be conducted off of school premises and/or when school is not in session. School personnel are permitted to hang posters or distribute flyers notifying students of these activities. However, school personnel may not act as a conduit and collect funds from students on behalf of the charity for which they recruited; and
3. Placement of a bin or collection box in a hallway or other common area for the voluntary donation of food, clothing, or money.
4. **Solicitations through online fundraising websites (e.g., GoFundMe, YouCaring, DonorsChoose, etc.), where such funds are designated for a charitable purpose. However, such solicitations for donations to such online fundraising websites may not be transmitted through any District provided e-mail addresses.**

Funds raised must be deposited and accounted for in accordance with the procedures established by the Assistant Superintendent for Business.

All fund raising activities involving students must have the prior approval of the Building Principal and Director (if applicable) and then must be forwarded to the Office of the Assistant Superintendent for Teaching and Learning at least 15 days prior to the starting date of the fundraiser. Students are not permitted to solicit funds on a door-to-door basis.

Ref: NYS Constitution Article 8, Section 1;

Education Law § 414;

8 NYCRR §§19.6, 172.1 et seq.;

*Appeal of Ponte*, 38 Educ. Dept. Rep. 280 (1998)

Guidelines Relating to Solicitation of Charitable Donations From School Children, NYSED, January 1994

Adoption date: July 5, 1995; Revised: March 1, 2006; Revised: July 6, 2016; Revised: November 2016

**Board of Education**  
50 Van Cott Ave  
Farmingdale, NY 11735

Meeting: 02/07/18 08:00 PM  
Department: Assistant Supt for Human Resources and Admin  
Category: Discussion  
Prepared By: Marie Lovisa  
Initiator: Glen A Zakian  
Sponsors:  
DOC ID: 4611

**SCHEDULED**

**DISCUSSION ITEM (ID # 4611)**

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## **Draft One-Page 2018-2019 Calendar**

**September 2018 (16)**

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23/30	24	25	26	27	28	29

**October 2018 (22)**

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

**November 2018 (19)**

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

**December 2018 (15)**

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

**January 2019 (21)**

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

**February 2019 (15)**

S	M	T	W	T	F	S
				1	2	
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28		

# FARMINGDALE PUBLIC SCHOOLS *DRAFT*

## September 2018 - August 2019

September 3	Labor Day
September 4 & 5	Superintendent's Conference Days
September 6	First Day of School
September 10 & 11	Rosh Hashanah
September 19	Yom Kippur
October 8	Columbus Day
November 6	Supt.'s Conference Day and Election Day
November 12	Veterans Day Observed
November 22 & 23	Thanksgiving Recess
December 24 - 31	Holiday Recess
January 1	New Year's Day
January 21	Martin Luther King, Jr.
February 18 - 22	Winter Recess
April 18 - 26	Spring Recess
May 24 & 27	Memorial Day
June 26	Last Day of School (Rating Day)

183 Days

**March 2019 (21)**

S	M	T	W	T	F	S
						1 2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24/31	25	26	27	28	29	30

**April 2019 (15)**

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

**May 2019 (21)**

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

**June 2019 (18)**

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23/30	24	25	26	27	28	29

**July 2019**

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

**August 2019**

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

**MAKE-UP DAYS:** Three (3) make-up days are designated if required as follows:

Day (1) - Friday, May 24, 2019; Day (2) - Friday, April 26, 2019; Day (3) - Thursday, April 25, 2019